



## **FAAE, INC. (A 501c3 Non for Profit Association of Fil-Am Engineers)**

New York New Jersey Connecticut  
PO BOX 737601 NEW YORK NY 11373  
[www.faaeinc.org](http://www.faaeinc.org)

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### **SCHOLARSHIP PROGRAM GUIDELINES**

#### **OBJECTIVES:**

- To offer scholarship grants to financially underprivileged but academically deserving Filipino youth hoping to pursue a five-year engineering course of study.
- To ensure that as many intellectually capable but economically deprived Filipino youth to receive the benefits of a sound higher education and job opportunities so that they may become productive members of the Filipino community.

#### **PROGRAM DESCRIPTION**

This scholarship program will be an annual competition for young men and women who want to pursue a five-year engineering course of study in an accredited engineering institution.

The number of grantees shall depend on the amount of funds allocated by FAAE for the scholarship program. A grant shall be for the period until a bachelor's engineering degree is completed. The grant shall be Five Hundred Dollars (\$500) per semester or \$1000 per year. For the tri-semester, the total amount will be divided into three. The grant shall be transmitted to the grantee upon the submission of the certified College Registration/Enrollment form of the incoming semester and his/her certified Grade Report of the recently completed semester to the Scholarship Committee Chairman thru email.

#### **ELIGIBILITY GUIDELINES**

- Must be a graduating senior from a high school who plans to pursue a five-year course of study in any accredited technical college or university.
- Must be certified to be in good health by a physician.
- Must be of good moral character and must not have any record of misconduct in schools previously attended. This should be attested by three (3) leaders of the community (local government, educators and/or church sectors).
- Must have a high school average rating of 85% or better.

- Must have passed the entrance examination of the technical college or university he/she intends to enroll.

Other factors considered in the comprehensive selection process include leadership potential, participation in school and community activities and statement of career and educational aspirations and goals.

### APPLICATION AND SELECTION PROCEDURES

Applicant should secure an application form from the school guidance counselor or administrative office.

The following documents should be submitted with the completed application form:

- Essay on career and educational aspirations and goals.
- A sealed recommendation for financial assistance from the high school principal or guidance counselor or class adviser/teacher.
- Copy of high school transcript of records/report cards (need not include the last grading period of the senior year)
- A Certificate of good moral character by any of the following:
  - 1) Leaders of local government
  - 2) School principal or officers
  - 3) Church priest or pastor
- Proof of passing the entrance examination at the school of choice.
- Estimate of semester expenses (tuition fees, books, project allowances) from the school of choice.

The completed application form, together with the required documents should be submitted to (name of designated representative) and received by the Scholarship Committee of the FAAE before March 15 of every year.

The Scholarship Committee reserves the right to evaluate the application and all credentials of the applicant and award the final decision. Financial need is the most important factor to be considered. If finalists' qualifications are similar, award will be given to the student with the greatest financial need.

Scholarships shall take effect upon approval or acceptance thereof. The grantee shall sign the acceptance letter, agreeing to the terms of the grant.

## MAINTENANCE OF THE SCHOLARSHIP

- The grant is for the period until a bachelor's degree is attained provided the grantee has a GPA (General Point Average) not lower than 85% or its equivalent rating. If the GPA falls below 85% or its equivalent rating, the grant shall be terminated.
- The grantee shall carry a minimum load of at least 18 units per semester.
- Each grantee is required to write at least one letter every semester to FAAE concerning his/her academic status, grades and progress. Each grantee shall furnish a copy of their report cards both to their parents/guardian and to the FAAE.
- Periodic evaluation of grantee's performance shall be conducted by the Scholarship Committee of the FAAE. The Scholarship Committee reserves the right to withdraw any scholarship upon violation of any of the terms or conditions of the grant and after due notice.
- Due recognition or award may be given for the outstanding performance of any scholar during the period of the grant.
- If any of the credentials/documents is later found to be spurious or the grantee has committed a grave act of misrepresentation, he/she shall be automatically dropped from the program, without prejudice to the filing of the corresponding administrative charges against him/her.

For more information about this scholarship/grant, please contact your high school administrative offices or guidance counselors.

## METHODOLOGY

This scholarship grant will be allocated from FAAE general funds and shall be deposited in a savings account at a bank selected by the Scholarship Committee.

The Scholarship Committee shall work to build a scholarship trust fund for this scholarship program. If the trust fund materializes, only the income of the fund will be spent annually, if sufficient to finance the expenses, thus creating perpetual benefits for financially underprivileged students and remove the burden of fund-raising from various donors. The Scholarship Committee shall administer the funds prudently and honestly.

FAAE representative of the location where the grantee resides will designate a trusted associate willing to monitor and provide a periodic evaluation on the performance of all scholars which shall include profile of beneficiaries, school attended, grades/ratings, expenses per scholar and use of program budget. Reports shall be submitted to the Scholarship Committee.

**APPROVED BY:**

<b>BOARD OF DIRECTORS</b>	<b>SIGNATURE</b>	<b>DATE</b>



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Attach 2 x 2  
photo here

## Application for Scholarship

**PRINT OR TYPE** all information and attach one 2X2 photograph as indicated above. Submit this form together with the other requirements to Filipino American Association of Engineers, Inc.. Only applications accomplished correctly and completely will be processed.

### PERSONAL DATA

Name: _____	_____	_____	_____
	Last	First	M.I.
Home Address: _____	_____	_____	_____
	Street	Town	Province
Date of Birth _____	_____	Place of Birth _____	_____
Telephone: _____	Sex: _____	Civil Status: _____	_____

### FAMILY BACKGROUND

Father		Mother
	Name	
	Occupation	
	Educational Attainment	

### EDUCATIONAL BACKGROUND

	Name of School	Address	Year Attended
Grade School			
High School			
Others			

### HONORS/AWARDS/DISTINCTIONS RECEIVED:

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### INTENDED COURSE/FIELD OF STUDY:

First Choice: \_\_\_\_\_

Second Choice: \_\_\_\_\_

**EXTRA CURRICULAR ACTIVITIES/WORK EXPERIENCE** (You may list community service, church work, part-time or full-time employment. Use separate sheet if necessary):

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Have you applied for other scholarships, external aid, or financial aid?    Yes                       No

(If yes, please specify type and amount): \_\_\_\_\_

**VERIFICATION**

I certify that all the information included in this application is true and complete. Falsification or withholding of information on this form will automatically nullify my application.

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

**ATTACHMENTS:**

- Essay on career and educational aspirations and goals
- Recommendation for financial assistance (sealed)
- Copy of high school transcript or records/report card
- Certification of good moral character
- Proof of passing of entrance examination at the college/university of choice
- Estimate of semester expenses from the college/university of choice



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**Recommendation for Financial Assistance**

**Name of Applicant** \_\_\_\_\_ **Sex** \_\_\_\_\_  
Last First MI

**High School** \_\_\_\_\_

**School Address** \_\_\_\_\_

*The person named above is applying for a scholarship with the Filipino American Association of Engineers, Inc. You have been asked for a recommendation. Your ratings will be used to compare this student with the other applicants.*

	Not Recommended	Recommended w/ Reservation	Recommended	Strongly Recommended
Academic Potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Character & Attitude	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial Need	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Recommendation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**In the entire graduating class, the applicant belongs to the:**

(Please check one)

Top Ten       Upper 25%       Middle 50%       Lower 25%

**Comments:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Name** \_\_\_\_\_ **Position** \_\_\_\_\_  
Please PRINT

PLEASE RETURN THIS RECOMMENDATION FORM TO THE APPLICANT IN A SEALED ENVELOPE, WITH YOUR SIGNATURE ACROSS THE SEAL. THE APPLICANT WILL THEN SUBMIT THE SEALED ENVELOPE TO FILIPINO AMERICAN ASSOCIATION OF ENGINEERS, Inc.